

**Oversight Group for the Implementation of Recommendations in the HIQA  
Investigation Report on Portlaoise Hospital  
6<sup>th</sup> Meeting – Tuesday 17<sup>th</sup> November, 2015 – Hawkins House**

**Report of Meeting**

**Present**

Dr Tony Holohan (Chair)	Chief Medical Officer
Dr Kathleen Mac Lellan	Director of Patient Safety and Clinical Effectiveness (replacement for Dr Eibhlin Connolly)
Tracey Conroy	Assistant Secretary, Acute Hospitals Division,
Joan Regan	Acute Hospitals Division
Sheila O'Connor	Patient Focus

**Apologies**

Dr Siobhan O'Halloran	Chief Nursing Officer
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**In Attendance**

Liam Woods	Acute Hospitals Division, HSE
Angela Fitzgerald	Acute Hospitals Division, HSE
Eileen Ruddin	Acute Hospitals Division, HSE

**Admin Support**

Robbie Breen	Patient Safety Unit
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1. The minutes of the meeting on 20<sup>th</sup> October were agreed.
2. The version of the Implementation Plan to 30<sup>th</sup> September, 2015 will be available to view on the Department's website by the end of the week.
3. The Chairperson of the Oversight Group had written to HIQA requesting HIQA to make two return visits to Portlaoise to verify that reported progress in implementing HIQA's recommendations is being realised. L Woods will advise Susan O'Reilly and the Group CEO of the proposed HIQA visits. A copy of this letter and a HIQA's response were circulated to the Group.
4. The 3<sup>rd</sup> report from the Oversight Group to the Minister would cover the period 1<sup>st</sup> September to 31<sup>st</sup> October, 2015. This report would be sent to the Minister by the end of the following week.
5. The Oversight Group reviewed the Implementation Plan Report No 3 which covered the period to 31<sup>st</sup> October, 2015. The Group concentrated on and discussed those actions that were indicating a "minor challenge" to being delivered by the target date. There was a particular focus on the importance of finalising the reporting of the Maternity Patient Safety Statement. The Oversight Group agreed to have a further discussion on this action at the December meeting.

6. **Date of next meeting**

Wednesday 16<sup>th</sup> December at 3pm.

*Robbie Breen  
Patient Safety Unit  
7<sup>th</sup> December, 2015*