

Appendix 2 (a)

Working Example of Template  
Prompt Payments by CS


Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Client: CS

Quarterly Period Covered: 01 October 2017 to 31 December 2017

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	669	€908,603.13	100%	100%
Number of invoices paid within 15 days	604	€815,229.14	90.28%	89.7%
Number of invoices paid within 16 days to 30 days	52	€82,711.55	7.77%	9.1%
Number of invoices paid in excess of 30 days	8	€3,115.81	1.20%	0.3%
Total	664	€901,056.50	99%	99%
Number of disputed invoices paid in Quarter	5	€7,546.63	0.7%	0.8%

Signed:



Date:

8/11 2018

Please return completed template to:  
SME Policy Unit, Department of Jobs

Enterprise and Innovation 23 Kildare Street

Dublin 2

Phone No 01 6312150

Email: [Prompt.Payment.returns@djei.ie](mailto:Prompt.Payment.returns@djei.ie)