# Privacy Notice – Accredited and Calculated Grades governance groups

## Purpose

The purpose for which the Department processes your data is to:

- Communicate with members of the Accredited and Calculated Grades governance groups

## Legal basis

GDPR Article 6 (1) (e) – Section 7, Education Act 1998 provision of names and contact details

## Source

Data subjects

## Categories of data subject

Members of the Accredited and Calculated Grades governance groups

## Categories of personal data

- Name
- Home address
- Email address
- Phone number

## Further Processing

Where the Department intends to further process your data for a purpose other than the purposes listed above, the Department will provide you prior to that further processing with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

## Recipients of the data

### *Data Sharing*

Data (names and email addresses) may be shared with other governance group members for the purpose of communications concerning meetings.

## Storage period

The data processed will be retained until such time that an OECD review of the process has been completed.

## Third Country

None of your data will be transferred to a country outside of the European Economic Area i.e. the EU and Norway, Iceland and Liechtenstein

## Data Subject Rights

Please follow the https://www.gov.ie/en/organisation-information/20f6e1-protecting-personal-data-in-the-department-of-education-and-skills/ for information on your right to access your data.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data will not be used for automated decision-making or profiling, please see https://www.dataprotection.ie/en/individuals/rights-individuals-under-general-data-protection-regulation for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data deleted the Department may not be able to agree to your request if it is less than 80 years since you submitted your application under this scheme. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives :

https://www.nationalarchives.ie/wp-content/uploads/2019/03/20190309Guidance-Note_GDPR_V4.pdf

You have the right to lodge a complaint with the Data Protection Commissioner, please see: www.dataprotection.ie

## Contact Details

The Department of Education is the data controller for the processing of your data. If you have any query in respect of this you may contact the Public Service Reform Programme Office (email: psr_programmeoffice@education.gov.ie or by post to Department of Education, Public Service Reform Programme Office, Tyrone House, Marlborough Street, Dublin 1.

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.