Privacy Notice for collection of data from teachers as part of the provision of training by the National Educational Psychological Service (NEPS)

This notice sets out arrangements in relation to training provided by NEPS to schools

Purpose

The purposes for which the Department processes your data are:

- Processing applications from school staff for training provided by the National Educational Psychological Service (NEPS).
- Where applicable, providing FRIENDS Resilience PTY LTD (the Licensor for the FRIENDS Resilience programme) with participants data for the purpose of accreditation
- Awarding accreditation to those that complete the training
- Providing certificates of completion/attendance to participants
- Providing follow up support and resources
- Offering refresher and/or follow up training
- Carrying out evaluation of the training
- Carrying out research on the impact of the training

Legal basis

Section 7 of the Education Act, 1998 outlines the Minster for Education's general functions. These include under 7(b) to determine national education policy and under 7(c) to plan and co-ordinate support services.

In the event that you do not provide the data requested it will not be possible to provide the training to you and to award the appropriate accreditation. Also, it will not be possible to offer follow up support and refresher training.

Source

The data is provided by the data subject.

Categories of data subject

- Teachers
- School Staff member

Categories of personal data

- Name

- Contact details including email address
- School name
- School roll number
- Teaching Council registration number
- School status (DEIS, Gaeltacht)

Special category data

N/A

Further Processing

Where the Department intends to further process your data for a purpose other than the purposes listed above, the Department will provide you, prior to that further processing, with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Data Sharing

In the case of the FRIENDS programme data will be shared with FRIENDS Resilience PTY LTD (the Licensor for the FRIENDS Resilience programme) for the purpose/s of providing accreditation to become facilitators in an evidence based anxiety prevention resilience programme

The legal basis for this data-sharing is:

Section 7 of the Education Act, 1998 outlines the Minster for Education's general functions. These include under 7(b) to determine national education policy and under 7(c) to plan and co-ordinate support services.

Data Processor

The Education Centres will process data on behalf of the Department in order to facilitate running of the programmes.

Storage period

The data processed for the FRIENDS programme will be retained for a period of 25 years for the purpose of planning refresher training, planning for local/school implementation support and analysis of take up of training and to enable the auditing of the expenditure of public funds and subject to review thereafter.

The data processed for all other programmes will be retained for a period of 5 years.

Third Country

Some of your data will be transferred to FRIENDS Resilience PTY LTD (the Licensor for the FRIENDS Resilience programme) which is based in Australia.

Data Subject Rights

Please follow the https://www.gov.ie/en/organisation-infrmation/20f6e1-protecting-personal-data-in-the-department-of-education-and-skills/ for information on your right to access your data.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data will not be used for automated decision-making or profiling, please see https://www.dataprotection.ie/en/individuals/rights-individuals-under-general-data-protection-regulation for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data deleted the Department may not be able to agree to your request if it is less than [retention period] years since you submitted your application under this scheme. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives.

https://www.nationalarchives.ie/wp-content/uploads/2019/03/20190309Guidance-Note_GDPR_V4.pdf

You have the right to lodge a complaint with the Data Protection Commissioner, please see : www.dataprotection.ie

Further Information

Further information on how this scheme operates is available at https://www.gov.ie/en/service/5ef45c-neps/

Contact Details

The Department of Education is the data controller for the processing of your data. If you have any query in respect of this you may contact the National Educational Psychological Service or e-mail neps@education.gov.ie or by post to Department of Education, National Educational Psychological Service, Marlborough Street, Dublin 1.

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.