



An Roinn Tithíochta,
Rialtais Áitiúil agus Oidhreachta
Department of Housing,
Local Government and Heritage



NATIONAL INVENTORY
of ARCHITECTURAL HERITAGE

Pilot Conservation Advice Scheme for Vacant Traditional Farmhouses

Application Form for Building Owners

2023

Please Note The Following

- Form must be fully completed and submit to conservationadvicegrants@housing.gov.ie along with accompanying photos and relevant documents. Applications should not exceed 10mb.
- **Digital photographs** of the farmhouse to be provided. Minimum of 5 to be submitted and labelled with short description of the content. Photographs should include exterior (front & rear), site/context; significant interior, out-buildings etc.
- Please **type** in the relevant information, if possible.
- If handwritten, please use **BLOCK CAPITALS** or ensure script is legible along with labelled hard copy photographs.
- **Where a grant is made, the address of the building to be surveyed may be displayed on the Department's website in line with our policy for all conservation grants.**
- The scheme is not limited to Protected Structures or historic structures located within an Architectural Conservation Area. It includes traditionally constructed buildings which do not have statutory protection. 'Traditionally constructed' is taken, but not exclusively understood, to mean buildings constructed of stone or mud (or combination of these materials) with lime and/or earth mortars. If the building is a protected structure the RPS Reference number can be found on the Record of Protected Structures (RPS) of the relevant local authority. The list of Architectural Conservation Areas can be found in the current Local Authority Development Plan. These documents are available to search online; alternatively, the local authority Architectural Conservation Officer can provide advice.
- The building must be a Vacant Traditional Farmhouse (see brief for applicants for further explanation).

- Prepared by the Department of Housing, Local Government and Heritage
[gov.ie/housing](https://www.gov.ie/housing)

1. Applicant/Owner's Details

Owner's name:	
Postal address:	
Telephone/mobile number:	
Email:	

2. Details of Vacant Farmhouse

Address of building to be surveyed (including Eircode)	
Proof of ownership provided	
Record of Protected Structures reference number (where applicable)	
Architectural Conservation Area name (where applicable)	
NIAH reference & rating (where applicable) Check Buildings of Ireland website to establish if building has been surveyed by the NIAH https://www.buildingsofireland.ie/buildings- search/	

Provide evidence of vacancy (Noting that building is required to be vacant for two or more years)	
The approximate date of construction (if known)	
Have you applied for a Vacant Property Refurbishment Grant?	
If <u>YES</u>, which grant have you applied for (please circle answer)	1) Vacant Property Refurbishment Grant <u>Yes / No</u> 2) Vacant Property Refurbishment Grant (+ derelict property top-up) <u>Yes / No</u>
If <u>NO</u>, which grant do you intend on applying for (please circle answer)	1) Vacant Property Refurbishment Grant <u>Yes / No</u> 2) Vacant Property Refurbishment Grant (+ derelict property top-up) <u>Yes / No</u>
Will the farmhouse be your principal private residence or a rental property?	
Site location map included (please circle answer)	Yes / No

<p>Digital photographs of the farmhouse to be provided.</p> <p>Note: A minimum of 5 to be submitted & labelled with short description of the content. Photographs should include exterior (front & rear), site/context; significant interior, out-buildings etc. (please circle answer).</p>	<p>Yes / No</p>
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3. Conservation Professional

<p>Specify name of Conservation Professional</p>	
<p>Include Conservation Accreditation (if applicable). Where the selected conservation professional does not have conservation accreditation please outline the relevant conservation qualifications and demonstrated conservation experience of the chosen professional.</p>	
<p>Conservation Professional tax reference details</p>	
<p>Estimated professional fees (please include detailed cost break down from Conservation Professional)</p>	

4. Other Grants or Reliefs

<p>Have you applied for other EU/Exchequer funding /Tax Reliefs for this farmhouse (S482, Built Heritage Investment Scheme, Historic Structures Fund etc.)?</p>	
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Is the VAT recoverable?	
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5. Declaration by Owner: I, the applicant, certify that:

The information provided in the application form and supporting documents is correct and I will notify the NIAH if there is any change in that information at conservationadvicegrants@housing.gov.ie

I understand that payment of funds under this scheme does not imply a warranty on the part of the Minister for Housing, Local Government and Heritage in relation to the guidance provided.

I understand that the Department of Housing, Local Government and Heritage may make any enquiries that it considers necessary to establish my eligibility for funding under this scheme, and that the Minister's decision is final.

My tax affairs and that of my chosen conservation professional are in order.

Applicant's Signature	
Date	