Privacy Notice[i] - Membership of the Board of QQI

Purpose

The purposes for which the Department processes your data are

- To appoint Board Members to QQI
- To maintain a list of appointed Board Members & publish this list of names on the Department's website

Legal basis

- Qualifications & Quality Assurance (Education and Training) Act 2012
- Guidelines on appointments to State Boards 2014

Source

- Public Appointments Service (PAS)
- QQI
- Union of Students in Ireland

Categories of data subject

- Current, Former & Prospective Board Members

Categories of personal data

- Identity
- Contact details
- Qualifications
- Previous Employment

Further Processing

Where the Department intends to further process your data or that of your child for a purpose other than the purposes listed above, the Department will provide you prior to that further processing with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Recipients of the data

Data may be shared with the Public Appointments Service (PAS) and QQI for the purposes of appointing board members and to maintain lists of current Board members in accordance with the Qualifications & Quality Assurance (Education and Training) Act 2012 and Guidelines on appointments to State Boards 2014.

Storage period

The data processed will be retained for a period of 10 years after termination of service to the Board.

Third Country

None of your data or that of your child or the tutor's data will be transferred to a country outside of the European Economic Area i.e. the EU and Norway, Iceland and Liechtenstein.

Data Subject Rights

Please follow the https://www.education.ie/en/The-Department/Data-Protection/Information.html for information on your right to access your data and that of your child's.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data or that or your child's will not be used for automated decision-making or profiling, please see http://gdprandyou.ie/wp-content/uploads/2018/03/Rights-of-Individuals-under-the-General-Data-Protection-Regulation.pdf for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data or that of your child deleted the Department may not be able to agree to your request if it is less than 10 years after termination of service to the Board. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives

http://www.nationalarchives.ie/wp-content/uploads/2018/05/20180319GDPRNAA_GuidanceNote_1.pdf .

You have the right to lodge a complaint with the Data Protection Commissioner, please see

www.dataprotection.ie

Further Information

Further information on how this scheme operates is available at https://www.education.ie/en/The-Department/Agencies/ or https://www.education.ie/en/The-Department/Management-Organisation/Higher-Education-Governance-and-Financial-Section.html

Contact Details

The Department of Education and Skills is the data controller for the processing of your data. If you have any query in respect of this you may contact Higher Education - Qualifications Section by e-mail qualifications@education.gov.ie or by post to Department of Education and Skills, Higher Education – Qualifications, Marlborough St., Dublin 1.D01 RC96

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education and Skills, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.

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[i] Please see glossary of Data Protection terms on www.education.ie