5.08 Privacy Notice[i] for Section 29 Committee Board Appointment and Payment

Purpose

The purposes for which the Department processes your data and/or the data of your child are as follows:

- Appointment of board members
- Payment of board members
- Accounting and audit expenditure of public monies

Legal basis

- Section 29 of The Education Act 1998
- Accounting for Monies provided by the Oireachtas

Consent

Not Applicable

Source –

Not Applicable

Categories of data subject

- Committee members

Categories of personal data

- Identity
- Address and contact details
- PPSN
- Payroll number
- Bank details

Further Processing

Where the Department intends to further process your data or that of your child for a purpose other than the purposes listed above, the Department will provide you prior to that further processing with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Recipients of the data

Data Sharing

Data may be shared with Payroll Shared Service Centre (PSSC) for the purpose/s of Payment of board members. The legal basis for this data-sharing is Payment of Wages Act 1991.

Data Processor –

The Department uses Payroll Shared Service Centre (PSSC) to provide Payroll services as part of this processing activity.

Storage period

The data processed will be retained for a period of 7 years after last engagement (subject to review).

Third Country

None of your data or that of your child or the tutor's data will be transferred to a country outside of the European Economic Area i.e. the EU and Norway, Iceland and Liechtenstein

Data Subject Rights

Please follow the https://www.education.ie/en/The-Department/Data-Protection/Information.html for information on your right to access your data and that of your child's.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data or that or your child's will not be used for automated decision-making or profiling, please see http://gdprandyou.ie/wp-content/uploads/2018/03/Rights-of-Individuals-under-the-General-Data-Protection-Regulation.pdf for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data or that of your child deleted the Department may not be able to agree to your request if it is less than 7 years after last engagement. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives

http://www.nationalarchives.ie/wp-content/uploads/2018/05/20180319GDPRNAA_GuidanceNote_1.pdf .

You have the right to lodge a complaint with the Data Protection Commissioner, please see

www.dataprotection.ie

Further Information

Further information on how this scheme operates is available at www.education.ie

Contact Details

The Department of Education and Skills is the data controller for the processing of your data. If you have any query in respect of this you may contact Section 29 Appeals or e-mail Section29@education.gov.ie or by post to Department of Education and Skills, Section 29 Appeals Administration Unit, Friar's Mill Road, Mullingar,County Westmeath. N91 H30Y

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education and Skills, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.

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[i] Please see glossary of Data Protection terms on www.education.ie