Roinn an Taoisigh
Department of the Taoiseach

# Department of the Taoiseach Privacy Notice

The General Data Protection Regulation (GDPR) came into effect on 25 May, 2018. The GDPR is designed to give people greater control over their personal data by setting out more clearly defined rights for individuals whose personal data is collected and processed. The GDPR also imposes increased obligations on organisations that control and process personal data. Organisations including public bodies must be fully transparent about how they are using and safeguarding personal data.

The Department of the Taoiseach is committed to protecting the rights and privacy of individuals in accordance with the GDPR and the Data Protection Acts.

The GDPR defines personal data as any information relating to an identified or identifiable natural person ('Data Subject') who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

The GDPR requires that personal data be processed in accordance with the following principles:

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| 1 | **Lawfulness Fairness and Transparency** | Personal Data must be collected in a lawful, fair and transparent manner in relation to the Data Subject |
| 2 | **Purpose Limitation** | It should only be obtained for specific and lawful purposes |
| 3 | **Data Minimisation** | It should be used only in ways compatible with these purposes |
| 4 | **Accuracy** | Data must be accurate, relevant, complete and up to date |
| 5 | **Storage Limitation** | It should be retained for no longer than is necessary |
| 6 | **Integrity and Confidentially** | It must be processed in a manner that ensures appropriate security of the personal data. |
| 7 | **Accountability** | The Controller (i.e. the Department) shall be responsible for and be able to demonstrate compliance with the GDPR |

The Department's policies and procedures are designed to ensure compliance with these principles.

Under the GDPR, individuals now have stronger rights of access to their personal data, to update their personal details, to object to processing likely to cause them harm or distress, not to be subject to automated decision making and profiling and to have personal data erased in certain circumstances.

The Department of the Taoiseach is committed to upholding Data Subjects' rights under the GDPR.

**The Department's Data Protection Officer can be contacted at:**

***e-mail:*** **dpo**@taoiseach.gov.ie

**Phone** 353 1 6194463 – DPO Direct Line
***Phone:*** 353 1 619 4000 - Department of the Taoiseach
***Lo-Call:*** 1890 227 227

**Postal Address:**
Ms. Aileen Shanahan
Data Protection Officer (DPO)
Department of the Taoiseach,
Government Buildings,
Upper Merrion Street, Dublin 2,
D02 R583

**If you wish to make a Subject Access Request, please visit this link http://xxxxx**

Further details of Data Subjects' rights can be found by visiting the Website of the Data Protection Commission at www.dataprotection.ie and on the dedicated website http://gdprandyou.ie